



## FAIRVIEW DEVELOPMENTAL CENTER JOB OPPORTUNITY BULLETIN

### SUPERVISING SPECIAL INVESTIGATOR I

SALARY RANGES	\$5613 - \$7325
TENURE/TIME BASE	Permanent, Full Time
PROGRAM/DEPARTMENT	Office of Protective Services
FINAL FILING DATE	Until Filled

**DESCRIPTION OF DUTIES:**

Under the general direction of the Commander, Office of Protective Services (OPS), the Supervising Special Investigator I is responsible for supervising PO IIs and Investigators at the Developmental Centers and Community Facility (DC/CF). Directs a staff of Investigators assigned to a 24/7 operation and assesses, monitors, and manages the workload of investigators. Identifies potential barriers and implements resolution strategies and/or identifies training needs. Make recommendations to the Commander on policies and procedures affecting the provisions of specialized law enforcement policies and procedures. Coordinate and work closely with HQ to assure the mandated training for investigators by the Commission on Peace Officer Standards and Training (POST) is completed timely. Prepares and reviews administrative reports, including budget projections and expenditures.

**WHO MAY APPLY:** Candidates with list, transfer, or reinstatement eligibility for the classification. Applications will be reviewed and only the most qualified candidates will be scheduled for interviews.

**Note:** Appointment will be subject to pre-employment physical and fingerprint clearance. Applications can be obtained from the Testing Office of Fairview Developmental Center or from the California Department of Human Resources website [www.calhr.ca.gov](http://www.calhr.ca.gov). ***Applications must be received in the Personnel Reception Office by no later than the close of business of the final filing date (4:30 PM). Applications postmarked, personally delivered or received via interoffice mail after the final filing date will not be accepted. Faxed applications or resumes will not be accepted.***

**\*\*NOTE: A COPY OF THE P.O.S.T. (PEACE OFFICER STANDARDS & TRAINING) CERTIFICATE MUST BE INCLUDED WITH THE APPLICATION TO BE CONSIDERED FOR THE INTERVIEWS.**

**PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD. 678) TO:**

FAIRVIEW DEVELOPMENTAL CENTER  
TESTING OFFICE, ROOM 211  
2501 HARBOR BLVD.  
COSTA MESA CA 92627  
(714) 957-5255

**IMPORTANT: PLEASE INCLUDE THE PROGRAM/DEPARTMENT NEXT TO THE JOB TITLE ON THE APPLICATION OR IT WILL NOT BE CONSIDERED FOR THE VACANCY.**

FAIRVIEW IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

CLASSIFICATION TITLE: SUPERVISING SPECIAL INVESTIGATOR I  
RELEASE DATE: 06/29/16